



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		KARIMGANJ COLLEGE
Name of the head of the Institution		Dr. Ramanuj Chakravorty
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03843262108
Mobile no.		9957653939
Registered Email		karimganjcollege.iqac@gmail.com
Alternate Email		iqackc@rediffmail.com
Address		Station Road ,Karimganj.
City/Town		KARIMGANJ
State/UT		Assam
Pincode		788710
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Sujit Tewari
Phone no/Alternate Phone no.	03843262108
Mobile no.	9435070974
Registered Email	karimganjcollege.iqac@gmail.com
Alternate Email	iqac@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://iqac.karimganjcollege.ac.in/AQAR/AQAR%20S%202018-2019.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://iqac.karimganjcollege.ac.in/Academic_Calender/Academic%20Calendar%202018-2019.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.78	2010	04-Sep-2010	03-Sep-2015

6. Date of Establishment of IQAC

14-Oct-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National level Workshop on Behavioural	16-Sep-2019 7	36

remodelling and use of ICT Tools for Classroom Delivery of Teachers (16-09-2019 to 21-09-2019) Organise by IQAC & Department of Physics, Karimganj College in association with E&ICT Academy IIT Guwahati.

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

National level Workshop on Behavioural remodelling and use of ICT Tools for Classroom Delivery of Teachers (16092019 to 21092019) Organised by IQAC Department of Physics, Karimganj College in association with EICT Academy IIT Guwahati.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Renovation Arts block.	The work is completed.
Construction of approach road Karimganj College Boys Hostel.	Work in Progress
College will organize seminars involving Honours students of different departments.	Partially could be done due to outbreak of Covid-19 .
College will organise Workshop for Teachers	Workshop Organised
The College will purchase new books as per the needs of different departments	New books purchased
The cataloguing of books using SOUL software will be continued	Library is doing this continuously.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	09-Jul-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

29-May-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Karimganj College has a rational, sequenced policy for curriculum delivery that ensures consistent teaching and learning outcomes and a clear reference for observing learning across the year divided into semester levels. The institutional plan is prepared by the IQAC as per the suggestions received after discussion in the teachers. Council meeting. Then the overall plan is implemented by each of the departments through departmental meeting and follow up actions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
3 months skill development course in computational Physics	3 months skill development course in computational Physics	28/11/2019	90	YES	yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Bachelor of Arts(CBCS)	02/07/2018
BSc	Bachelor of Science(CBCS)	02/07/2018
BCom	Bachelor of Commerce(CBCS)	02/07/2018
BCA	Bachelor of Computer Application(CBCS)	02/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bachelor of Commerce(CBCS)(ENG,BNG, PLS,ECO,PHP.HIS,SANS,ARB)	02/07/2019
BA	DSC (Discipline Specific Course) DSE (Discipline Specific Elective), ENG,BNG, PLS,ECO, PHP, HIS,SAN, ARB	02/07/2019
BSc	Bachelor of Science HCC CORE(PHS, CHM,MTM,BOT,ZOO,STS,BTC,CSC)	02/07/2019
BSc	DSC, DSE(PHS,CHM,MTM,BOT,ZOO,STS,CSC,GEOL,ENV)	02/07/2019

BCom	Bachelor of Commerce	02/07/2019
BCA	Bachelor of Computer Application (CBCS)	02/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	2241	48

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
A questionnaire prepared by the IQAC is floated among the students. Students go through the questionnaire to give their choices on various questions related to curriculum and teaching learning The responses are analysed and suggestions are provided to the GB for implementation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bachelor of Arts	1069	1105	1069
BCA	Bachelor of Science	663	702	663
BCom	Bachelor of commerce	452	507	452
BSc	Bachelor of	57	65	57

Computer Application

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2241	0	58	0	58

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
58	58	4	2	0	1

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, departmentwise teacher mentors are assigned ,who look after the students and try to address their problems and difficulties.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2241	58	1 : 39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
74	59	15	0	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BA	TDC	6	31/05/2019	30/07/2019
BCom	TDC	6	31/05/2019	30/07/2019
BSc	TDC	6	31/05/2019	30/07/2019
BCA	TDC	6	31/05/2019	30/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Karimganj College, Karimganj is affiliated to Assam University Silchar and follows the modalities of conducting the continuous Internal Evaluation as per the university course requirement. Two internal tests are mandatory for the in each semester. The College fixes the dates and mode of internal evaluation. At the beginning of the semester it the dates are made known to the students through the academic calendar. Through a meeting of heads of all the departments and AoC (Assistant officer in charges to carry out the examination process), at first some tentative dates and modalities are finalized and finally it is confirmed in the meeting of the teachers council. Scrutiny of the prepared question paper is carried out by Head of the department to ensure quality of the Question paper. The faculty submits the re-corrected scripts to the examination department and marks are displayed on the notice board and then uploaded in the university examination portal. Result review meetings are conducted department wise with result analysis and the remedial actions for further improvements are arrived after discussion. Performance of the students in Internal Assessment is used to identify slow and advanced learners in their respective subjects and adopt appropriate measures accordingly as needed

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of every academic session, under the guidance of the IQAC, Karimganj College, the college prepares its own academic calendar in conformity with the calendar provided by the department of Higher education Govt. of Assam and the academic calendar of Assam University, Silchar to which our college is affiliated. Due attention is given to incorporate academic activities and other supporting activities so as to reflect the goals and objectives of the College. We adhere to the academic calendar prepared. Month wise activities are chalked out and scheduled for the smooth functioning of the College. Preparation and adherence to the academic calendar ensures completion of syllabus in time, accommodation of curricular activities, sports events, Cultural events, observation of National and international days, timely conduct and completion of examinations. The academic calendar provides plan for teachers and students

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://iqac.karimganjcollege.ac.in/prospectus/Prospectus-2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

B.A	BA	BACHELOR OF ARTS	265	111	41.88
B.SC	BSc	BACHELOR OF SCIENCE	163	81	49.69
B.COM	BCom	HELOR OF COMMERCE	132	56	42.42
BCA	BCA	HELOR OF COMPUTER APPLICATION	18	2	11.11
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://igac.karimganjcollege.ac.in/Student_Survey/SSS%2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NIL	0
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PHYSICS	3	2
International	CHEMISTRY	3	1.2
International	COMPUTER SCIENCE AND APPLICATION	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	4
Economics	2
Computer Science	1
Physics	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	17	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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AWARENESS ON COVID-19	NSS UNIT OF KARIMGANJ COLLEGE	5	12
CERTIFICATE DISTRIBUTION TO 1ST BATCH OF STUDENTS OF SEWING SCHOOL	NSS UNIT OF KARIMGANJ COLLEGE	3	10
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHCHTA ABHIYAN	NSS UNIT OF KARIMGANJ COLLEGE	CLEAN CAMPUS DRIVE	4	12
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17.25	17.25

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33303	23962360	Nil	Nil	33303	23962360
Reference Books	1845	766570	Nil	Nil	1845	766570
Journals	10	9000	Nil	Nil	10	9000
CD & Video	35	1750	Nil	Nil	35	1750
Others (specify)	18	Nil	Nil	Nil	18	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	165	7	95	1	1	6	152	30	0
Added	0	0	300	0	0	0	0	0	0

Total	165	7	395	1	1	6	152	30	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.1	2.1	15.15	15.15

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a well-defined system in place for the maintenance and utilization of its facilities. Classroom management: Classrooms are maintained as per the requirements modern teaching learning environment and the number of students in the class. There are total 41 class rooms among which two are smart class rooms which are provided with modern ICT tools . CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment. Stock list of assets of Class room property, cleaning and maintenance are maintained. Laboratory : The college total 42 laboratory rooms . Most of the departments have well equipped laboratories individually for the each of departments. Instructions to students regarding the safe and secure usage in the laboratory are displayed in lab.. The Library : The Library Committee tackle all issues relating to the smooth and efficient functioning of the library. At the time of admission students are issued library cards which will be valid till their final semester. The library is partially automated with SOUL software. Sports Facilities : The College has a standard ground where outdoors sports activities are held. The college also has a students day home for indoor activities

<http://www.karimganjcollege.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Ishan Uday Special Scholarship Scheme for NER ,MLA Suhrid, Fee Waiver Scheme, Combined Merit Scholarship for Degree (fresh)	1005	300000
Financial Support from Other Sources			

a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Computer Literacy programme	Nil	2241	Computer Centre, Karimganj College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	nil	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	0	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural programme	Institutional	46
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	National	Nil	Nil	nil	nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council election could not be held. However students nominated by authority have represented in different bodies.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

152

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Karimganj college believe in the practices of decentralisation and participative management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels -Management, Teachers council, Governing body, Principal, Vice-Principal, IQAC Committee, Various Committees Administrative,teaching and Non teaching Staff all the stakeholders involve in the decentralisation and participative management all work together for efficient functioning of Karimganj College. 1.In academic matters advice is sought from the Teachers council, It is placed in the governing body and after the approval of GB ,the Principal communicates it to the Head of the department for the department level implementation

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Karimganj College has a rational, sequenced policy for curriculum delivery that ensures consistent teaching and learning outcomes and a clear reference for observing learning across the year divided into semester levels. The institutional plan is prepared by the IQAC as per the suggestions received after discussion in the teachers council meeting. Then the overall plan is implemented by each of the departments through departmental meeting and follow up actions.
Teaching and Learning	In the beginning of every academic session, under the guidance of the IQAC, Karimganj College, the college prepares its own academic calendar in conformity with the calendar provided by the department of Higher education Govt. of Assam and the academic calendar of Assam University, Silchar to which our college is affiliated. Due attention is given to incorporate academic activities and other supporting activities so as to reflect the goals and objectives of the College. We adhere to the academic calendar prepared. Month-wise activities are chalked out and scheduled for the smooth functioning of the College. Preparation and adherence to the academic calendar ensures completion of syllabus in time, accommodation of cocurricular activities, sports events, Cultural events, observation of National and international days, timely conduct and completion of examinations. The academic calendar provides plan for teachers and students. Our academic calendar comprises: Commencement of Admission process Beginning of teaching-learning session (commencement of classes) Internal Tests and Assignment schedules Students union election Annual sports meet and cultural events. Co-curricular activities

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	online admission
Administration	notices served are uploaded in the website
Finance and Accounts	PFMS

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	National level Workshop on Behavioural remodelling and use of ICT Tools for Classroom Delivery of Teachers (16-09-2019 to 21-09-2019) Organise by IQAC Department of Physics, Karimganj College in association with EICT Academy IIT Guwahati.	nil	16/09/2019	21/09/2019	36	Nil

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Improvement Programme	15	Nil	Nil	7
Refresher courses	8	Nil	Nil	14
Summer / Winter schools, Workshops, etc	12	Nil	Nil	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative Society, GPF, GIS, NPS	Cooperative Society, GPF, GIS, NPS	1. Hostel facility is provided for both boys and girls. 2. Students can also get basic medical facility in the College Health Care Unit. 3. Yoga and Gymnasium Centres are functioning.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audits are conducted at regular intervals annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	0
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6.4.3 – Total corpus fund generated

4444419.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	Nil	Yes	IQAC and College Authority
Administrative	No	Nil	Yes	College Governing body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher association meeting held. Teachers informed the parents about the general trend of performance of students . Parents informed about the difficulties faced by the students about their studies.

6.5.3 – Development programmes for support staff (at least three)

Nothing could be held during the year

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Certificate courses started MoU signed and active for extension activities at rural areas Workshop organised .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National level Workshop on Behavioural remodelling and use of ICT Tools for Classroom Delivery of Teachers (16-09-2019 to 21-09-2019) Organise by IQAC Department of Physics, Karimganj College in association with EICT Academy IIT Guwahati.	16/09/2019	16/09/2019	21/09/2019	36

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
awareness programme on international womens day	08/03/2020	08/03/2020	32	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Observation of world environment day, Awareness programmes of environment consciousness, Plantation drive, Swachchhta Abhiyan

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	30/03/2019	180	Sewing certificate course	Employment generation for rural people	18
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Mother tongue day	21/07/2019	21/07/2019	62
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solid Waste Management Differently coloured large size dustbins, green for degradable and red for non-degradable, are kept in the campus and Hostels for segregated disposal of waste. One giant-size pit is kept for dumping biodegradable waste to get decomposed waste, namely the compost. Awareness are carried out to stop the use of plastic carry bags cups and laminated paper

plates are in campus. Dustbins are provided in the campus and are cleared every day. Students are encouraged to submit e-assignments. Food Waste: Separate dustbins are kept in the canteen and hostels for collection of food waste

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Arrangement of guest lectures and Student Seminar Overall academic activities of the institution are monitored by Teachers' council.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.karimganjcollege.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Established in 1946, Karimganj College is one of the pioneering Colleges of Assam, imparting education in Science, Arts Commerce. Situated on the bank of Kushiara River demarcating Indo- Bangladesh Border, the College is playing a significant role for over last seven decades in the field of Higher Education of the region. Today, it is one of the leading colleges under Assam University .the college has been selected as one of the two IT-institutes of Assam under NEC programme and accordingly, the college is offering two degree programmes viz. B.Sc. (Computer Science) and BCA affiliated to Assam University . The College has also introduced B.Sc. Honours Programme in Biotechnology from the . The alumni of the college are well placed in respectful position all across the country as well as abroad

Provide the weblink of the institution

<https://www.karimganjcollege.ac.in>

8.Future Plans of Actions for Next Academic Year

Academic College will organise seminars/Webinars on various relevant topics. College will continue to organise Guest Lectures The college will continue the field trips and other training programmes. College will purchase new books and journals to fulfill the needs of the students. Extension activities will be continued involving students. Further the teachers will be motivated for research work. Physical Construction work of the Arts Block. If funds permit, laboratories to be equipped with new equipment.